

**TOWN OF NEWMARKET, NEW HAMPSHIRE
TOWN COUNCIL REGULAR MEETING**

May 18, 2016 7:00 PM

PRESENT: Council Chairman Gary Levy, Councilor Dale Pike, Councilor Amy Thompson, Councilor Kyle Bowden

EXCUSED: Council Vice Chairman Phil Nazzaro, Councilor Toni Weinstein, Councilor Amy Burns

ALSO PRESENT: Town Administrator Steve Fournier

AGENDA

Chairman Gary Levy welcomed everyone to the May 18, 2016 Newmarket Town Council Meeting and called the meeting to order at 7:02 pm, followed by the Pledge of Allegiance. He announced that Councilors Weinstein and Burns were absent and Vice Chair Nazzaro was running late.

Town Administrator Steve Fournier asked the Council to make a motion to authorize him to sign deed waivers for the following properties: Map R2-Lot 86-Sublot 19, Map U3-Lot 117-Sublot 2, Map U3-Lot 117-Sublot 28, Map R2-Lot 86-Sublot 27, Map U3-Lot 117-Sublot 36, Map U4-lot 21-Sublot B, Map U3-lot 117-Sublot 56, Map R2-lot 86-Sublot 23, and Map R2-Lot 86-Sublot 30.

Councilor Pike made a motion to approve the authorization for the Town Administrator to sign the deed waivers on the above properties, which was seconded by Councilor Thompson.

Town Administrator Fournier polled the Council and the motion to authorize signing the deed waivers was approved by a vote of 4-0.

PUBLIC FORUM

Chairman Levy opened the Public Forum at 7:04 pm and asked if anyone from the public would like to speak.

As no one came forward, Chairman Levy closed the Public Forum at 7:04 pm.

PUBLIC HEARING – None

TOWN COUNCIL TO CONSIDER ACCEPTANCE OF MINUTES

Acceptance of the Minutes of the Regular Meeting of May 4, 2016

Councilor Thompson made a motion to approve the Minutes of the Regular Meeting of May 4, 2016 which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the motion to approve the minutes of the Regular Meeting of May 4, 2016 were approved by a vote of 4-0.

REPORT OF THE TOWN ADMINSTRATOR

Town Administrator Steve Fournier first addressed the **Eagles Property** and said the Town had taken over the Eagles property as of Monday, May 16th and had secured the services of a realtor to begin marketing. He said that any costs to the Town relating to the sale of the property would be billed and the Town would receive any back taxes owed. He announced that **Recreation Director Jim Hilton** had notified him of his intention to retire in January 2017. He said that he had worked for the Town as Recreation Director for 30 years and had a large impact on the recreation profession in the State, mentoring many people going through the program at UNH. Town Administrator Fournier said he would begin advertising the position after the summer season.

Town Administrator Fournier next addressed the **Citizen's Survey** and said they were still accepting responses until May 27, 2016. He said they had received 531 responses with a 78% completion rate, and they were currently analyzing the responses for the Town Council in June. He said they were currently working on updating records for the issuance of **Tax Bills**, which would be mailed at the beginning of June and due at the beginning of July. He next reported on the **FY2016 Operating Budget**, stating that with 83% of the fiscal year completed they had expended 77% of the total Operating Budget and 79% of the General Fund Budget, running 3% below last year. He said there were no concerns but they were continuing to monitor expenditures, and he pointed out the significant difference between this year and last year with regard to snow removal. He said that last year overtime was at 142% and this year only 56%, salt was 121% and 84% this year, and snow contracts were reduced from 239% to just 30% this year. He said that on the revenue side they were on target to meet estimates, with motor vehicle registrations higher than last year by approximately \$90,000 and building permits slightly higher. He said the Recreation Revolving Fund was doing well and had collected \$33,261 over last year due to higher than anticipated revenues from programing.

Town Administrator Fournier next reported on the **Future Land Use Chapter of the Master Plan**, a copy of which had been provided to all Councilors. He said there had been a Public Hearing at the last Planning Board meeting which included the Future Land Use Map with changes for a Residential Coastal Protection District, a Continuing Care Overlay District, an Assisted Living Overlay District, and a Route 108 Corridor Overlay District, along with recommendations related to zoning for economic development. He said the

issue would be brought up at the next Planning Board meeting on June 14th with the Economic Development Committee and the Consultant in attendance. Chairman Levy noted that the information was available to the public online, and pointed out that the Economic Development Committee had followed the advice of consultants hired by the Town.

Lastly, Town Administrator Fournier announced that on May 10, 2016 Vice Chair Nazzaro had presented the **Boston Post Cane Award** to **Cecilia Illingsworth**, as the oldest resident in Newmarket. He said that Mrs. Illingsworth was born in Newmarket and had grown up on Central Street. He said she attended St. Mary's School in Newmarket, was a longtime member of St. Mary's Parish, and played the organ at St. Mary's Church well into her 80s.

Discussion: Councilor Thompson said she wanted to give kudos to Water & Sewer Superintendent Sean Greig for catching the water leak at the Post Office, by noticing that the normal loss rate of water had jumped from 5% to 16%. She also wanted to give kudos to Public Works Director Rick Malasky for pushing the timeframe for the new ambulance to a few months earlier and for securing funds from FEMA for placing a culvert on Bay Road. Chairman Levy asked about the water levels in the wells, and Town Administrator Fournier said the wells were lower and they hoped to get the MacIntosh Well online as soon as possible. Chairman Levy said the report stated that the Bennett and Sewell Wells were at 31 and 59 respectively, and were 27 and 54 the previous year. Councilor Pike said he had been contacted by a constituent who was concerned about the Golf Course and asked whether they might have any options. Town Administrator Fournier said they did not have the ability to waive water regulations for individuals, but that he was willing to work with them to get DES permits to use water from the pond.

COMMITTEE REPORTS

Councilor Pike reported on the *Planning Board Committee* meeting and said the Future Land Use Chapter was continued to the next meeting. He said there was discussion of the Grape Street addition of 4-unit condominiums for which a variance had been approved by the Zoning Board. He said they had a legal opinion as to whether or not they could use design as a criteria for approval, and as they could not come to a consensus on the issue, the Planning Board denied approval on that basis. He said a boundary line adjustment on Bay Road was approved and most other things were continued.

Councilor Pike stated that the *Sub-Committee for the Joint Town-School Meeting* had met and scheduled the meeting for May 31, 2016 at 7:00 pm in the Town Hall Auditorium, and that the new School Superintendent and the Town Administrator would be in attendance. He said it seemed very promising at this time with the change in the State Law, and said the new School Superintendent was very supportive of an arrangement between the Town and the School. Town Administrator Fournier said he had spoken with the new School Superintendent to come up with ideas for efficiencies and sharing.

OLD BUSINESS

ORDINANCES AND RESOLUTIONS IN THE 2ND READING - None

ORDINANCES AND RESOLUTIONS IN THE 3RD READING - None

ITEMS LAID ON THE TABLE – None

NEW BUSINESS/CORRESPONDENCE

TOWN COUNCIL TO CONSIDER NOMINATIONS, APPOINTMENTS AND ELECTIONS

Library Trustee

Candidate: *Roderick Crepeau – Term Expires March 2019*

Councilor Thompson made a motion to nominate *Roderick Crepeau* as a *Library Trustee* with a term to expire in *March 2019*, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the nomination of *Roderick Crepeau* as a *Library Trustee* was approved by a vote of 4-0.

Library Trustee

Candidate: *Sandra Allen - Term Expires March 2019*

Councilor Thompson made a motion to nominate *Sandra Allen* as a *Library Trustee* with a term to expire in *March 2019*, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the nomination of *Sandra Allen* as a *Library Trustee* was approved by a vote of 4-0.

Conservation Commission

Candidate: *Patrick Reynolds - Term Expires March 2019*

Councilor Thompson made a motion to nominate *Patrick Reynolds* as a member of the *Conservation Commission* with a term to expire in *March 2019*, which was seconded by Councilor Bowden.

Town Administrator Fournier polled the Council and the nomination of *Patrick Reynolds* as a member *Conservation Commission* was approved by a vote of 4-0.

ORDINANCES AND RESOLUTIONS IN THE 1ST READING

Resolution #2015-2016-46 Resolution Relating to Discontinuing Elm Drive

Chairman Levy read *Resolution #2015-2016-46 Resolution Relating to Discontinuing Elm Drive* in full.

Resolution #2015-2016-47 Resolution Relating to Replacing a Playground Slide

Chairman Levy read *Resolution #2015-2016-47 Resolution Relating to Replacing a Playground Slide* in full.

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Town Administrator Fournier clarified that the purchase was made as an emergency due to a hole in the slide, otherwise the Playground would have had to be shut down. Councilor Bowden questioned the \$15,000 cost of the slide and Town Administrator Fournier said it was a plastic molded slide that had to be the same as the one replaced.

Resolution #2015-2016-48 Resolution Relating to Auditor Selection

Chairman Levy read *Resolution #2015-2016-48 Resolution Relating to Auditor Selection* in full.

Resolution #2015-2016-49 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund

Chairman Levy read *Resolution #2015-2016-49 Resolution Relating to Transferring Funds from the Downtown TIF Capital Reserve Fund* in full.

Resolution #2015-2016-50 Resolution Relating to the Town's Investment Policy

Chairman Levy read *Resolution #2015-2016-50 Resolution Relating to the Town's Investment Policy* by title only, with all Council members in agreement.

Resolution #2015-2016-51 Resolution Relating to Police Station and Recreation Center Siding Replacement and Repairs

Chairman Levy read *Resolution #2015-2016-51 Resolution Relating to Police Station and Recreation Center Siding Replacement and Repairs* in full.

CORRESPONDENCE/CLOSING COMMENTS – None

ADJOURNMENT

Councilor Thompson made a motion to adjourn the meeting, which was seconded by Councilor Bowden. The meeting was adjourned at 7:37 pm.

Respectfully submitted,

Patricia Denmark, Recording Secretary

Approved June 1, 2016